

WWRA 2004 Workload Report

General Membership Meeting 29 Jan 2005

<u>Type of Work</u>	<u>Qty.</u>	<u>Labor Hours</u>	<u>Costs Pd. by Others</u>	<u>Remarks</u>
<u>Administrative Support</u>				
Solicitations	66	88	paper used pd by volunteer	KC7DRQ
Membership relations	4	12.5	paper used pd by volunteer	KC7DRQ
Response/Support	114	79.8		KC7DRQ, N7GME & N7YT-membership card, autopatch, etc.
Data base mgmt.	114	12.5		N7GME - email & home addresses
Correspondence	5	13	paper used pd by volunteer	KC7DRQ - paper used pd by volunteer
Special	2	5	paper used pd by volunteer	KC7DRQ - paper used pd by volunteer
Newsletter	1	177		N7GME/N7YT/KC7DRQ
		2		Printer contractor
Meetings - General Membership	1	16		KC7DRQ, KD7GAR, N7GME, N7YT & W7COM
Board	1	10		KC7DRQ, KD7GAR, N7GME & N7YT
Electronic Board	5	1		KC7DRQ, KD7GAR, N7GME, N7YT & W7COM
Inventory management	7	14		KC7DRQ/N7GME organize boxes/inventory
Hamfest	1	15		N7YT and N7GME
Tel/FAX WWRA business	15	14		KC7DRQ
				N7GME
Financial management	124	107		N7YT - receive, deposit & disburse monies
Treasurers Report	1	3.5		N7YT - prepare and finalize financial report-gen.mem.mtg.
Financial management	88	86		N7GME - assist treasurer with spreadsheet
Procurements	1	17		N7YT/N7GME - Electronics cabinet
	1	0.5		N7YT - polyphaser lightning protection
	1	9		N7YT/N7GME - HTs for mtg./shpd to wrong address
	1	1		N7YT - DVR 8 [digital voice recorder]
<u>Type of Work</u>	<u>Qty.</u>	<u>Labor Hours</u>	<u>Costs Pd. by Others</u>	<u>Remarks</u>
	553	684	\$ -	
<u>Technical Tasks</u>				
Hill Trips	12	45		N7GME
Miscellaneous				
Trips	13	26	\$ 48.75	N7GME-shuttling parts
Trips	3	2	\$ 4.00	N7YT - shuttling parts
Ops Task Tracking documenting	28	15.5		N7GME
Website Updating	24	20		N7GME
Autopatch response	53	25		N7GME
Tel/FAX WWRA business	256	202	\$ 5.00	N7YT
Long distance	8	3	\$ 3.40	N7GME
Mechanical work				
Electrical grounding	2	2.5		W7COM & N7GME
Cabinet installation	1	1		N7GME
Earthquake readiness	1	2.5		N7GME - Procure & rig heavy duty rubber snubbers
Controller Programming	57	78		N7GME
Programming documentation	37	7.5		N7GME
Controller Programming	2	1.5		W7COM
Controller Programming	25	39		N7YT
Projects 220 Repeater	1	19		N7GME, N7YT
Echolink maintenance	52	104		N7YT
DSL Broadband	1		\$ 696.00	N7YT
Repairs - VHF Transmitter	1	16	\$ 8.00	N7YT
Repairs - VHF Transmitter		5		N7GME
Weather Vox repair	1	6		N7GME - repair and install
Control link repairs	1	10		N7YT - manufacture cables
Control link repairs	1	1	\$ 3.85	N7GME - Pickup, check cables, install harness.
Control link repairs	1	1		N7GME - install
RDF Field Trips	5	16	\$ 30.76	N7GME - 131 Miles
UHF interference	2	9	\$ 3.00	KC7QVD - 30 Miles
	1	0.5	\$ 1,448.57	N7YT - Communications Service Monitor*
	589	658	\$ 2,251.33	
<u>Type of Work</u>	<u>Qty.</u>	<u>Labor Hours</u>	<u>Costs Pd. by Others</u>	<u>Remarks</u>
Grand Total	1,142	1,342	\$ 2,251.33	

*NOTE: To be reimbursed by WW7RA